



# ASU EXTRA

Volume 1, Issue 1

**How lovely 'tis to take this time  
To greet our dearest friends,  
To wish them health and happiness  
Before the old year ends.**

**Darkness comes late afternoon  
And winter lies ahead,  
But friendship is a glowing fire  
When all seems cold and dead.**

**Just as in some vacant barn,  
Unnoticed in the night,  
The whole of human history turns,  
So we, too, make things right.**

**We must keep alive the flame  
Though darkness grip the Earth;  
For in the love we find in friends  
Is our chance for rebirth.**

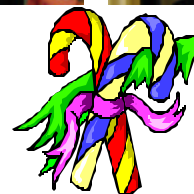
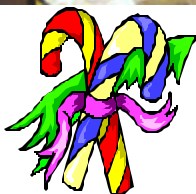
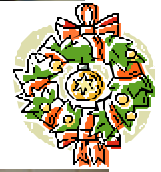


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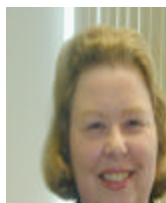


# ASU Holiday Celebrations





## RETIREMENTS



Elizabeth Moore retired on December 31, 2001. Elizabeth retired with 32 years of Federal Service, 26 of those years with FAA.

FAREWELL!

Elizabeth has worked on numerous projects and programs, including the disability work group, the military base closure team, the logistics evaluation, the IPT for Terminal Facilities and Building Systems. Good Luck, We Wish You The Best!



Gary Mankin, Transportation Officer retired from the Property & Transportation Branch, ASU-210 on January 3, 2002. He was happy to announce his retirement after 34 years of federal service.

A message from Gary.....If I were asked what was the one thing that stands out the most in my civil service career, I would say without hesitation; it is the associates and friends I have known in the in the last 34 years. Some of you I have never met in person but have only dealt with you on the phone. Many of you have made this journey pleasant and rewarding. I am looking forward to the next phase of my life. I will endeavor to become a better singer, spend more time with my grandchildren and work on the many projects at home that need attention.

In closing I would like to convey to you an Irish blessing which is a favorite of mine:

May the road rise beneath you,  
May the wind be always at your back,  
May the sun shine warm upon your face,  
May the rain fall soft upon your fields,  
And until we meet again, may God hold you in the palm of his hands.



On January 3, 2002 Joanne Reeves will conclude a professional career of more than 33 years and 5 months with local and federal govern-

ment organizations, and private industry. She began her career in October 1967 as a clerk typist with the District of Columbia public school system. Joanne subsequently became a secretary in a business office that handled contracts for the public school system in 1975 and soon got a promotion to become a contract specialist. Joanne moved to the Department of Health, Education and Welfare as a contract specialist in 1979, and then held progressively more responsible positions with the Naval Air Station Anacostia, the Department of Agriculture, the Federal Emergency Management Agency, and the Drug Enforcement Administration. In 1991, she was hired by Brian Isham to work in the Contracts Division. Since then she has held important responsibilities as a contracting officer for various communications programs in several branches of the contracts division, most recently with the Communications and Telecommunications Branch that provides contracting service to the Communications Integrated Product Team. Farewell & Best Wishes!



### Carole Mankin (wife) & Gary



Gary's retirement luncheon will be held on Wednesday, February 6th, at the Tom Sarris Orlean's House, 1213 Wilson Boulevard, Arlington, VA 22209. Rosslyn Metro Stop/N. Moore Street Exit. 11:30 am -12:15 pm. (\$18.00)

If you are interested, please contact Trina Thompson at 267-8268 or Chrissy Roylance at 267-8270.



# Welcome to ASU!



Don Insley, who joins us from a 6 1/2 year tour with DoD in Germany where he specialized in telecommunications contracting for U.S. forces throughout Europe and SW Asia, is the newest member of ASU-370. Out of the blocks, Don will lead a team working on special projects, such as security issues relating to the acquisition process, various standard operating procedures, etc., as well as a host of procurements in support of ASU-400. Don previously worked for the FAA 1987-1988.



Picture not shown. Michael Waite, ASU-230 begin working for the FAA on December 2, 2001.

Michael is the Quality Reliability Officer for Raytheon facility in Marlboro, Massachusetts, and works on the Airport Surface Detection Equipment Model X Program, (ASDE-X).

Michael former employer was Department of Defense, Computer Specialist, stationed at General Dynamics, Taunton MA, since December 1986 working Quality Assurance hardware.

Other positions held were Air National Guard as Aircraft Weapons Technician and served in the US Air Force.

Graduated from Stonehill College, North Easton, Massachusetts with a Bachelors of Science.

Michael worked part time as a Registered Nurse, specialized in the area of Child and Maternal Health (Pediatrics and Neonatal Care)





## FAA

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We're on the Web!

[Http://www.asu.faa.gov/lc/asutreasures.htm](http://www.asu.faa.gov/lc/asutreasures.htm)



*Congratulations*  
on your  
**Promotion!**

Colleen Gutrick  
Eric Bradshaw  
Gwendolyn Kimbrough

### Mission:

The Office of Acquisitions provides:

- \*leadership, direction, and guidance related to acquisition policy and is responsible for planning, monitoring, controlling, scheduling, and implementing the acquisition of material, equipment and services for the National Airspace System (NAS) and for interagency and international programs.
- \*contracting, quality assurance, and acquisition policy and guidance for agency programs.
- \*administrative and operational support for the FAA headquarters' employees through expertise on space management, administrative telecommunications, personal property, motor vehicles, and building management issues.
- \*leadership in corporate information technology and information management products and services.

Always Create Your Dreams and Live Life to the Fullest .....

By Susan Polis Schutz

Dreams can come true if you take the time to think about what you want in life.

Get to know yourself.

Find out who you are.

Choose your goals carefully.

Be honest with yourself.

Always believe in yourself.

Find many interests and pursue them.

Find out what is important to you.

Find out what you are good at.

Don't be afraid to make mistakes.

Work hard to achieve successes.

When things are not going right,  
don't give up—just try harder.

Give yourself freedom to try out new things.

Laugh and have a good time.

Open yourself up to love.



Editor: Colleen Gutrick